

# **SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD**

## **ADOPTED MINUTES**

Wednesday, February 15, 2017

### **1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 15, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Thurston, Curt Johnston led the pledge of allegiance.

### **3. ROLL CALL**

Rosemary Thurston, President  
Sarah E. Chapman, Ph.D., Vice President  
Denis Honeychurch, J.D.  
Pam Keith  
Michael A. Martin  
Quinten R. Voyce  
A. Marie Young  
Larry Bartlow, Student Trustee  
Celia Esposito-Noy, Secretary

#### Others Present:

Greg Brown, Vice President of Student Services  
Mary Jones, Human Resources  
Yulian Ligioso, Vice President of Finance and Administration  
Lucky Lofton, Bond Manager  
Michael Wyly, Academic Senate  
Sandra Therrien, Executive Coordinator, Superintendent-President Office

### **4. APPROVAL OF AGENDA**

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(a) Approval Process for Board Policies – 1000 Series has been pulled from the Non-Consent Agenda Items.

Agenda Item 13.(f) Award of Purchase Orders for RFP 17-001 Equipment for Biotechnology and

Science Building Project has been pulled from the Non-Consent Agenda Items.

Resolution No. 16/17-14 Declaring an Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies Without Complying with Bidding Requirements has been added to the Non-Consent Agenda Items as Agenda Item 13.(h).

Any other grammatical errors in documents will be corrected by staff.

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

Board President Thurston called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Govt. Code §54956.9):  
Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)
- (e) Public Employee Performance Evaluation  
(Celia Esposito-Noy, Ed.D., Superintendent-President)

#### **7. RECONVENE REGULAR MEETING**

Board President Thurston reconvened the Regular Meeting at 6:59 p.m.

#### **8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

The Board discussed Public Employee Performance Evaluation and no action was taken.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Maire Morinec spoke on the California Guided Pathways Project that the College has been reviewing and discussing. The California Guided Pathways Project is a reform that is student-centered approach that will increase the number of students that earn community college credentials while closing equity gap.

Curt Johnston announced the SCC Crab & Shrimp Feed scheduled for March 4, 2017.

Debra Berrett gave an update on the Doing What Matters for Jobs in Solano County program. The next meeting is planned for March 31<sup>st</sup>. The Committee recently sent out the second newsletter, which has been distributed to Trustees.

Debra Berrett spoke on behalf of Fred Coburn who's retiring after 42 years of service to Solano Community College. Mr. Coburn started teaching electricians in the Apprentice Program at Mare Island in 1974. He retired as a regular instructor when Mare Island closed in 1996. After a short leave, he became an adjunct instructor in the electronics department on the main campus. Fred has inspired thousands of students over the decades, including some who have come back to Solano College as employees. His dedication to his students and work ethic made him a joy to work with.

## **10. REPORTS (NO ACTION REQUIRED):**

### **(a) Associated Students of Solano College (ASSC)**

Jacob Hinkle gave the following report:

- For Black History Month, this week we had Mr. James Tate display his exhibit of African American inventions and it has been a huge success. During the week of Feb. 20-24 we will be celebrating the legacy of President Barack Obama celebrating his most notable achievements. We are excited to have prominent local dignitaries, two of whom are members of the Board of Trustees: Ms. A. Marie Young and Ms. Sarah Chapman on a panel in the coming weeks. They will be speaking on Feb. 28 and March 1 in Studio G from 10:00am-12:00pm.
- We are planning on doing more events such as celebrating Women's History Month which will include the Vagina Monologues and interactive activities to educate students with regard to the achievements of women throughout history.

- We have created a Multi-Cultural Studies Committee to assist in helping the students have a voice or input into decisions being made for the new program.
- The bus passes have been advertised more and students have been asking questions regarding it. The ASSC has been very helpful in answering their questions.
- Approximately 65 bus passes have been sold at the bookstore as of Monday Feb. 13, 2017 for Fairfield, Suisun, and Vallejo. We have been advised that Vacaville bus passes will be available quite soon. It has been brought to our attention that Umoja has ordered 10 bus passes and they are waiting for approval.

(b) Academic Senate

Michael Wyly gave the following report:

As you are aware, the senate passed its resolution 12.12.16: “Endorse Local Actions by the Solano Community College Academic Senate and the Solano Community College District [SCCD] Board of Trustees in Defense of Equity for All Students, Faculty and Staff, including the Designation of SCCD as a ‘Sanctuary Campus.’” You might also recollect that I shared with the Trustees a story of my conversation with my son, Miles, wherein I shared his and my mutual resolve to action for equity, tolerance and safety in our community—and for our students. Well, let me tell you, he holds me to this resolve. Almost weekly, he demands a report, what have we done recently, as a College, in support of this goal. I told him, this week we made progress on planning for discussions to better educate ourselves and our peers. I told him that the S-P has been amazingly supportive and helpful in our work to make sure people feel safe. And I told him that we worked this week to support the efforts of individuals who had great ideas and needed others to help them get carried out. Finally, I explained that we spoke with the students in an effort to reach out and join together our efforts for equity. He told me: “Good work Daddy. Keep it up.” So we will.

A little more about our conversation with the ASSC: I am proud to share that the senate has invited the ASSC to assign representatives to meet with our committees in an advisory capacity to create stronger ties between their work and ours to further develop and mature our conversations on equity, academic freedom and student empowerment. At this presentation, I was and remain most impressed with their careful questions, compassion and resolve. Since my last report, the senate has met twice, once on 1.30.17 and again on 2.9.17. Our next meeting is scheduled for the end of this month on 2.27.17.

Significantly, the senate continues to fine-tune and vet the latest of draft of the Curriculum Handbook, the Hiring Manual and the Peer Review procedures. In addition, the senate directed action on the following item: for the senate president to compose an open letter to address its argument that, despite its absence in the Gov.’s Jan proposed budget, the SCC Library is Deserving of Funding under Proposition 51 for critical health and safety needs as well as improving existing instructional infrastructure.

As you all have copy of the letter, I will only address two key points for emphasis.

(1) The Academic Senate of Solano Community College [SCC] understands that building projects selected to be funded under Proposition 51 are prioritized for “critical health and safety needs as well as improving existing instructional infrastructure.” The Academic Senate argues that the SCC library project should be funded by the state in the 2017-18 budget cycle, as our

facility wholly conforms to these stated criteria. Indeed, it is with grave concern for the health, safety and well-being of our students and colleagues that the Academic Senate learns that the proposed library project of Solano Community College is not one of the projects approved under Proposition 51 to be funded in the current 2017-18 budget proposal.

(2) The consequent deprivation of vital library resources affects not only our ability to serve our students, but also the spirit and morale of our campus community: we are each profoundly and negatively impacted by the dilapidated state of our library, a building which represents and should celebrate the purpose of meaningful, community-oriented education, in utility and symbol. As such, the senate has asked me to convey our desire for some action on the library in the near future. Obviously, we would like to see the library funded under Prop 51, and we encourage all efforts to convey to the District Office the necessity of this funding. But, should all else fail—should the odds of winning not even be bet-able—then the senate asks that the College think deeply about its alternatives because the status quo is not sustainable. Our library, our faculty, our community and our students deserve concrete action on this front.

Announce lunch and learns.

- Kolus, Caste and Class: The Festival of Navarātri in Urbansouth India with Nicole Wilson. Friday, February 24 from 12-1pm, in the Boardroom. “As devices of identity construction and communication, religious festivals are often used to display wealth and other markers of social status (Trouillet 2008), such as religious knowledge and authority. Friday, February 24 from 12-1pm, in the Boardroom.”
- The Human Quilt with Patricia Itaya. Friday, April 21 from 12-1pm, in the Boardroom. “In this presentation I will be discussing- my Sabbatical project in which photographs were taken of the microscopic slides of tissues that we use in Bio 4, Human Anatomy.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that at the recent CGC meeting, they did a review and made a recommendation on developing a policies and procedures for the international baccalaureate degree.

Another item that was brought forward by Academic Senate is the Institutional Review Board. We want to make sure that as we are getting requests for student data, the requestor is put through a process to make sure the data is properly delivered.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported on the Spring Enrollment Data which compares spring 2016 to spring 2017 at census. Identified the number of sections being offered and the unduplicated headcount. As part of our effort to operate more efficiently and effectively, we are offering 73 fewer sections in spring 2017 than spring 2016, but maintained almost the same headcount of students, improving our average fill rates. Our fill rate for spring 2017 continues to improve, especially in comparison to 2016. Currently our fill rate for classes is 79.66%, but we are aiming for 80% or above.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meeting Held on February 1, 2017 (Pending Board Approval)

### Human Resources

- (b) Employment – 2016-2017, Page 5

### Finance and Administration

- (c) Personal Services Agreements, Page 6
- (d) Warrants, Page 8

It was moved by Trustee Keith and seconded by Trustee Chapman to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

## **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

### Superintendent-President

- (a) Approval Process for Board Policies – 1000 Series, Page 10

This item was removed from the Non-Consent Agenda Items.

### Finance and Administration

- (b) Resolution 16/17 – 13: Resolution of the Board of Trustees of the Solano Community College District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029, Page 11

It was moved by Trustee Young and seconded by Trustee Martin to approve Resolution 16/17-13: Resolution of the Board of Trustees of the Solano Community College District Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith,  
Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

(c) Board Acceptance of District's 2015-2016 Financial Audit Report, Page 21

It was moved by Trustee Young and seconded by Trustee Chapman to accept the Board Acceptance of District's 2015-2016 Financial Audit Report as presented. The motion was passed unanimously.

(d) Performing Arts Building 1200 Renovation Project – Budget Revision, Page 22

It was moved by Trustee Chapman and seconded by Trustee Keith to approve the Performing Arts Building 1200 Renovation Project as presented. The motion was passed unanimously.

(e) Contract Amendment #1 with Ninyo & Moore for the Automotive Technology Building Project, Page 24

(f) Award of Purchase Orders for RFP 17-001 Equipment for Biotechnology and Science Building Project, Page 26

This item was removed from the Non-Consent Agenda Items.

(g) Change Order #2 to Pro Builders for the Horticulture Site Improvements Project, Page 28

It was moved by Trustee Chapman and seconded by Trustee Keith to approve Item 13.(e) and Item 13.(g) in one motion. The motion was passed unanimously.

(h) Resolution No. 16/17-14 Declaring an Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies Without Complying with Bidding Requirements

It was moved by Trustee Young and seconded by Trustee Keith to approve Resolution 16/17-14 Declaring an Emergency and Authorizing District Staff to Procure Necessary Goods, Services and Supplies Without Complying with Bidding Requirements. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith,  
Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Revisions to Academic Affairs Policies, Series 6000, Page 31
- (b) CCFS-311Q Financial Report, Second Quarter, FY 2016-2017, Page 32

**15. ANNOUNCEMENTS**

There were no announcements.

**16. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following:

February 4: Community Service Activity: As a community service activity and a member of The Links, Incorporated Solano County Chapter distributed literature on ‘Healthy Heart’ to people at the Vacaville Outlets

February 10: Vallejo Education and Business Alliance (VEBA) meeting at Vallejo Unified School District Office

February 11: Crab Feed sponsored by the Solano County Democratic Central Committee (SCDCC) at Joseph Nelson Community Center in Suisun City

February 12: As a community service activity, along with other members of The Links, Incorporated Solano County Chapter, presented flowers and Valentine Day cards to all of the residents of Springs Road Healthcare facility in Vallejo

February 15: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 7<sup>th</sup> graders, who are participants in an afterschool program, ‘Links to Success: Math Olympics’

February 15: SCCD Audit AdHoc Committee meeting in the Pam Keith Room

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:52 p.m.